



## **“I Have A Dream” - Growing Up Boulder Service Description Notre Dame AmeriCorps Member - IHDF Partner Site**

**Host Site:** Growing Up Boulder

The Growing Up Boulder/“I Have A Dream”/AmeriCorps partnership is the result of a collaboration between “I Have A Dream” Foundation (IHDF), Notre Dame Mission Volunteers AmeriCorps (NDMVA), the National AmeriCorps Program and Growing Up Boulder. [Growing Up Boulder \(GUB\)](#) is Boulder, Colorado’s child- and youth-friendly city initiative. Our mission is to empower young people with opportunities for inclusion, influence, and deliberation on local issues which affect their lives. Founded in 2009, we have positively impacted 6,500 children and youth, ages 0-18, through 100+ local projects. As an organization recognized for its international thought leadership in participatory planning with young people and in child-friendly cities, we have reached 2.5 million people globally through our TEDx talk, keynotes, presentations, popular media, and writing. GUB is a nonprofit and works in partnership with the University of Colorado, the City of Boulder, our local school district, and many nonprofits (such as IHDF), both local and national. Growing Up Boulder is seeking applicants for a full-time AmeriCorps position starting in September and serving through July, an 11-month term.

**Service Position Title:** Child- and Youth-Friendly City GUB AmeriCorps Member

**Immediate Supervisor:** Education Director

### **Service Position Summary:**

The GUB AmeriCorps Member will be an essential member of Growing Up Boulder’s small but mighty leadership team. This person will work under the supervision and mentorship of the GUB Executive Director and the Education Director. The Member will participate in all aspects of the organization, including working directly with young people, designing curriculum for youth engagements, representing the organization at community meetings, communicating organizational achievements to the public, analyzing data and writing project reports, and more. As a key goal of this position is to empower Latinx young people, therefore this AmeriCorps Member **must** be fluent in English and Spanish and be bi-culturally competent.

### **Service Position Summary:**

- Community development and youth engagements
  - Learn the GUB child-friendly cities methodology and apply it to community development projects with young people
  - Include the voices of teens, especially those from marginalized backgrounds (BIPOC, LGBTQ+, English Language Learners, and/or those from underresourced backgrounds or with disabilities), in local decision-making on city and community projects
  - Include the voices of young children, ages 3-12, especially those from marginalized backgrounds (BIPOC, LGBTQ+, English Language Learners, and/or those from underresourced backgrounds or with disabilities), in local decision-making on city and community projects
    - Note: this position focuses more on interactions with teens, but opportunities to serve with younger children would also be available
  - Mentor undergraduate college students who serve as GUB interns (after first six months of executing AmeriCorps Member responsibilities)
- Course development

- Help the GUB team develop and deploy a new leadership course to teach others our program's child-friendly cities methodology; this includes curriculum development, (online) learning and utilizing the course platform technology, marketing the course, rollout of the course, and evaluating the course
- Take the course (at no cost) as part of the Americorps service
- **Communications and community outreach**
  - Create materials in English and Spanish
  - Co-facilitate meetings in English and Spanish
  - Manage GUB social media accounts and website (training provided)
  - Help produce GUB newsletter
  - Help collect and analyze data
  - Help write and manage reports
  - Support occasional video editing projects
  - Help raise funding for future Americorps positions (less than 10% of service time)

**Commitment and Benefits:** Full-time members – responsible for 11 months of service and a **minimum of 1,700 hours** of service during the year will receive the following:

- A **living allowance** of **\$15,100** (pre-tax) over the course of the service term;
- A National Service Trust **Education Award** of **\$6,495** (pre-tax), after the successful completion of the term of service, can be used for post-secondary education, vocational school, graduate school, or to pay back student loans;
- Level of service averages **40 hours per week**.
- **Health insurance** as part of the AmeriCorps health plan; and
- **Child care**, if eligible.

**AmeriCorps member will primarily serve/collaborate with:**

- Growing Up Boulder staff
- Growing Up Boulder interns and volunteers
- Children and youth living in the Boulder county area
- Other local nonprofits and community organizers
- Some national and international organizations in the child-friendly cities field

**Training opportunities provided:**

- Initial 2-week AmeriCorps Training / Orientation to "I Have A Dream" and NDMVA
- GUB child-friendly cities training
- Leadership & Communication
- Diversity, Equity & Inclusion
- Motivational Interviewing
- Suicide prevention, Abuse Reporting
- Health & Wellness
- Literacy, Math, Tutoring, and Academic Programming Techniques
- Healing Centered Approach/Trauma-Informed Care
- Lesson planning & Classroom Management
- Bi-Monthly on-site AmeriCorps meetings/workshops
- Others as scheduled

**Support:** the Americorps member will receive support from Growing Up Boulder staff. This includes:

- Monthly 1:1 check-ins with direct supervisor
- Bi-annual 1:1 check-ins with AmeriCorps Site Director
- Bi-monthly AmeriCorps Professional Training days

- Inclusion in all-staff meetings, including encouraged access to organizational leaders and executives

**Requirements:** To be eligible to serve as an AmeriCorps Member, one must be at least 17 years of age; be a U.S. citizen, national, or lawful permanent resident alien; and have a high school diploma or GED. NDMVA prefers that members be at least 21 years of age.

**Selection Criteria:**

- Bilingual in English and Spanish and bicultural experience with Latinx culture (required)
- Experience mentoring youth (teens ages 12-18)
- Excellent writing and analytical skills
- Excellent organizational skills
- Superb attention to detail
- Self-motivated and self-directed; independent worker
- Great written and oral communicator
- Employs a [growth mindset](#)
- Loves working in teams
- A bachelor's degree and/or equivalent experience in education or human services is **preferred**
- Design and video editing skills a plus but not necessary

"I Have A Dream" is an Equal Opportunity Employer. We will conduct the review and interview process until the position is filled. AmeriCorps applications, resumes and references will be considered as they are received. If you are interested in applying, please submit an online application – instructions are available at [www.ndmva.org](http://www.ndmva.org). You may also contact:

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<https://bouldercounty.ihdf.org>, [www.ndmva.org](http://www.ndmva.org), [www.americorps.gov](http://www.americorps.gov)

*\* The actual start date is dependent on annual approval of federal funding, and on the grant funding cycle, which is determined by the Corporation for National and Community Service.*